

Interns Needed – unpaid Internship

Internship Type: Marketing
Company: Reggae Festival for Climate Protection
Industry: Event Planning & Management
Focus: Sponsorship / Vendors / Production Assistant
Description: Reggae Festival for Climate Protection is a “Green” Festival that brings people together to promote awareness to the environment, green consciousness, and the new industry of green technology and products.
Location: 243-21 Weller Ave
Rosedale, NY 11422

Contact Information:

Name: Leslie Pieters
Fax: (718) 723-3854
Email: reggaeforclimateprotection@gmail.com

Description of Work:

Phone – Answering phones and talking with vendors
Packaging – Vendor / Sponsor programs, Schedules, General Information
Assistance with mailings, flyers, database development

Required Background:

Must have proficiency in Excel, Word and Access and understand general management principles.

Fax or Email resume to above contact.